



Dear Sir/Madam,

Please find enclosed our school Admission Pack – please read and complete all requested information; completed forms should be returned to our reception team. If we have an available place in your child's year group we will then contact you to arrange an interview where we will discuss possible admission arrangements. If we do not have an available place your child's details will be placed on our waiting list and we will contact you once a place becomes available.

When you are invited to the admissions interview please ensure that you bring with you your child's original birth certificate as we will need to see this before confirming any start date.

We look forward to receiving the enclosed forms and engaging in a positive learning conversation with both you and your child.

Yours faithfully

M Robinson

Mrs N Robinson
Acting Head of school

Executive Principal - Matthew Butler
Oasis Academy Brislington
Hungerford Road, Brislington, Bristol, BS4 5EY

Tel: 0117 377 2055 www.oasisacademybrislington.org

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APPLICATION FOR A SCHOOL PLACE – CURRENT YEAR GROUPS

DfE Number: 801/4007

Please do not use this form to make a school application if your child has a Statement of Special Educational Need, or an Education, Health and Care Plan. Please contact the Special Educational Needs Team at Bristol City Council for further guidance on the admissions process: sen@bristol.gov.uk

Date the new school is required: Year Group required:

A: Child/Children's Details

	First Name(s)	Surname/Family Name – as on birth certificate	Date of Birth	Gender M/F
1				
2				
3				

Current Address: _____

_____ Post Code: _____

B: Parent or Carer Details

Title: _____ First Name: _____

Surname/Family Name: _____

Relationship to the Child: _____

If you **do not** have parental responsibility for the child/children, please tick the box

Current Address (if different from child): _____

_____ Post Code: _____

Home phone: _____ Work phone: _____

Mobile phone: _____ Email: _____

C: House Move

If the Child(ren)/Family are moving house, please give address moving to:

_____ Post Code: _____

Anticipated date of move: __/__/_____
(We may require confirmation of this address at a later date)

D: Child/Children's Further Information

Is this child 'looked after'* by a Local Authority? Y N

(*This means children who are in public care. The School Admissions Code has now been amended to include previously looked after children. These are defined as children who were previously in care but immediately after being in care became subject to an adoption order or special guardianship order. The School Admissions Code now gives both categories of children the highest priority.)

If yes, which Local Authority: _____

Name of Social Worker: _____

Contact Telephone Number(s): _____

Email Address: _____

Has your child previously been 'looked after'? Y N

If you tick yes, documentation will be required to support this. Please forward a copy of the Child Arrangements Order, Adoption Order, or Special Guardianship Order; together with a letter from the Local Authority that last 'looked after' the child confirming the child was in care of the Local Authority immediately prior to one of the above orders being granted.

E: Sibling Details

If there is a sibling already attending Oasis Academy Brislington, please give the name and date of birth of this child:

(Sibling refers to brother or sister, half brother or sister, step brother or sister or the child of the parent/carer's partner where the child for whom the place is sought is living in the same family unit at the same address as that sibling)

Name: _____ Date of Birth: __/__/____

THE DATA PROTECTION ACT 1998

Fair Processing Notice (Schedule 1 Section 2 Subsection 1(a) & Section 3)

Oasis Academy Brislington holds information on students in order to run the Academy and in doing so must follow the Data Protection Act 1998. This means, amongst other things that the data held about pupils will only be used for specific purposes allowed by law. We are therefore writing to tell you about the types of data held, why that data is held, and to whom it may be passed.

Oasis Academy Brislington uses information collected about students to carry out specific functions for which it is legally responsible, such as the assessment of any special educational needs the student may have, student welfare, children looked after, exclusions etc. Information collected on students may also be exchanged with other public bodies (for example, the Local Health Authority) where this is required for statutory purposes or is deemed to be of benefit to the student.

Information on individuals held on computer systems may be kept for up to eight years after they have left school.

Students, as data subjects, have certain rights under the Data Protection Act, including a general right of access to personal data held on them, with parents exercising this right on their behalf if they are too young to do so themselves. If you wish to access the personal data held about your child, then please write to Oasis Academy Brislington, Data Protection Officer, Hungerford Road, Brislington, BRISTOL, BS4 5EY. A fee may be charged for this service.

F: Signature

I certify that the above information is true and accurate.

Signed: _____

Date: __ / __ / ____

NOTE: Please ensure that all above sections of this form are fully completed to enable us to proceed with your application.

Please return your form to:
Oasis Academy Brislington
Hungerford Road
Brislington
BRISTOL
BS4 5EY

- If you have any queries you wish to discuss, please call us on 0117 377 2055 or e-mail: info@oasisbrislington.org